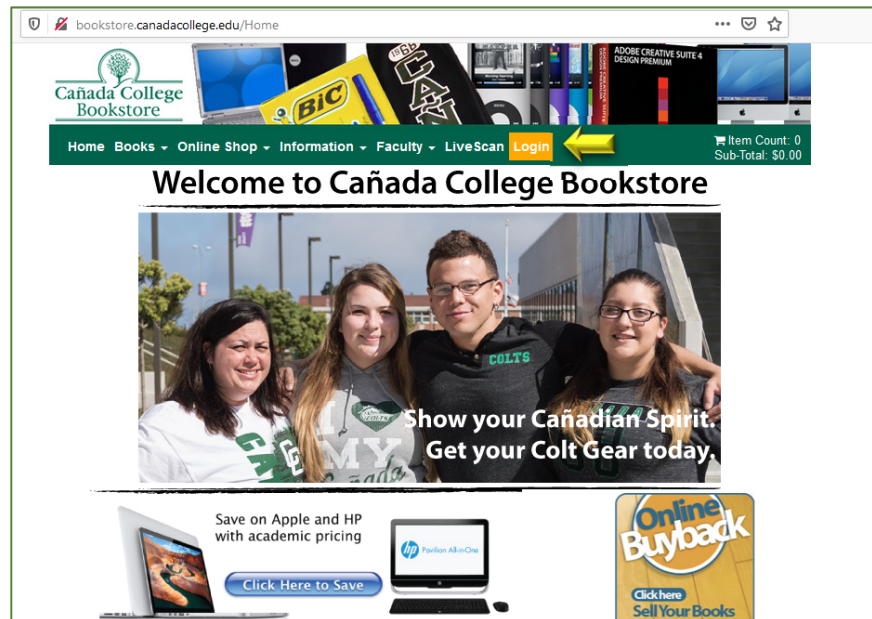


<http://bookstore.canadacollege.edu/Home>

1. Login

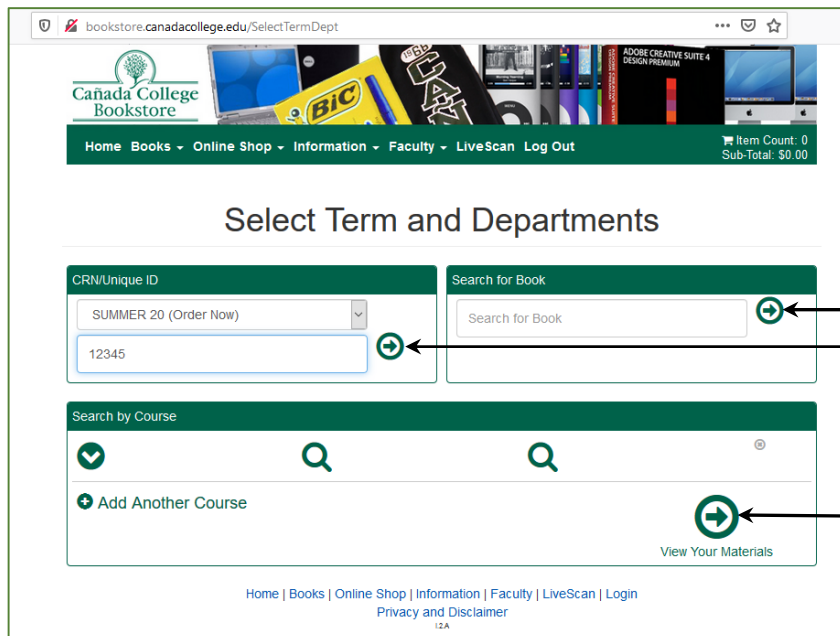
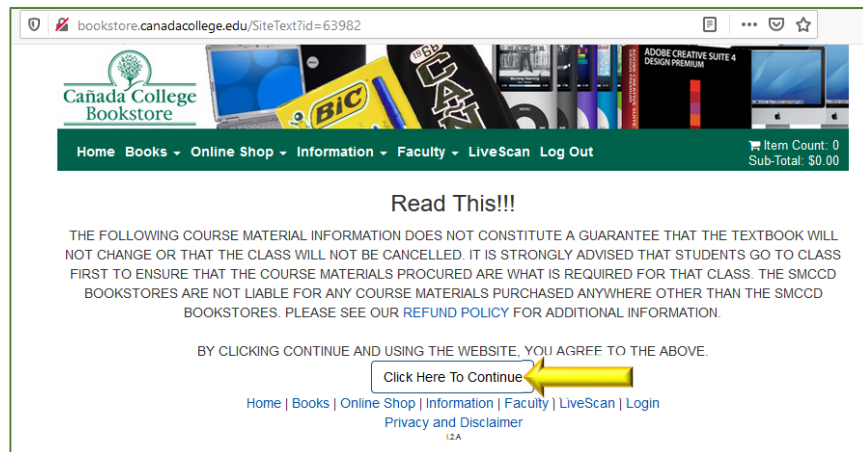
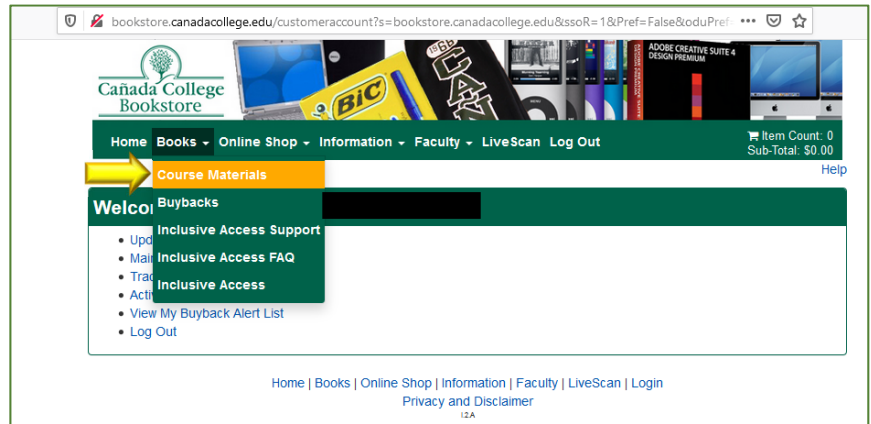
The screenshot shows the login page. The header is identical to the homepage. Below the header is a "Log In" section. It contains two input fields: the first is for the username, with a sample email address "xxxxxxx@my.smccd.edu" entered; the second is for the password, with a masked password "*****" entered. Below the password field are links for "Forgot Your Password?" and "Register Here". A "Login" button is positioned below these links. A note below the button states: "Please note that your default USER ID is your my.SMCCD.edu email address. If you do not know your password, please use the 'Lost Your Password?' feature to send a recovery email to your my.smccd.edu email address. To activate your eBook purchase, log in to your bookstore account and click on 'Activate and Access eBooks'." At the bottom of the page are links for "Home | Books | Online Shop | Information | Faculty | LiveScan | Login", "Privacy and Disclaimer", and "INST502B".

1. Username: Student email account (xxxxxxx@my.smccd.edu)
2. Password: Student ID number (G number) if you are Login in for the first time.

NOTE: All students are automatically register, you do not need to register again. If the above password does not work, click on "[Forgot Your Password](#)"

2. Search

Click “Course Materials” on “Books” drop down menu.



A. Select Term, and enter CRN or search by book title

B. Click ➡

C. Click ➡ “View your Materials”

3. Add to Cart

Select and “Add to Cart” your course materials. Then Click “Continue Checkout”

bookstore.canadacollege.edu/CourseMaterials

Course Materials / Select Term Department and Courses / Select Course Materials

Course Materials

Print Book List Continue Checkout

Term: SUMMER 20 | Name: PLSC 210 | Section: 54373 | Instructor: WARE, LEZLEE SUZANNE | Course ID: 54373 | Location:

	REQUIRED CONSTITUTION OF US & STATE OF CALIF Author: CAL-LEGAL-INFO ISBN: 0000000000000 Book Notes:	Print <input type="radio"/> \$7.95 New <input type="radio"/> \$5.98 Used Add to Cart
	REQUIRED DEMOCRACY IN AMERICA Author: DETOCQUEVILLE ISBN: 9780553214642 Book Notes: Summary	Print <input type="radio"/> \$8.00 New <input type="radio"/> \$6.00 Used Add to Cart
	REQUIRED FEDERALIST PAPERS Author: HAMILTON ISBN: 9780486496368	Print <input type="radio"/> \$7.00 New <input type="radio"/> \$5.25 Used Digital

bookstore.canadacollege.edu/ShoppingCart

Bookstore

Home Books Online Shop Information Faculty LiveScan Log Out

Item Count: 2
Sub-Total: \$13.98

Shopping Cart

[Return to Previous Page](#)

Continue Shopping **Continue Checkout**

Item Count: 2
Cart Total: \$13.98

Courses

SUMMER 20 PLSC 210 SECTION 54373 INSTRUCTOR WARE, LEZLEE SUZANNE		QTY	Price
	CONSTITUTION OF US & STATE OF CALIF AUTHOR: CAL-LEGAL-INFO ISBN: 0000000000000	1	\$5.98 USED
	DEMOCRACY IN AMERICA AUTHOR: DETOCQUEVILLE ISBN: 9780553214642	1	\$8.00 NEW

[Home](#) | [Books](#) | [Online Shop](#) | [Information](#) | [Faculty](#) | [LiveScan](#) | [Login](#)
[Privacy and Disclaimer](#)

Review your selections.

Click “Continue Shopping” if there are more books to search for (Repeat Step 2).

Otherwise click “Continue Checkout”

You will be prompted to answer a few questions. Select your answers and Click “Continue”

4. Checkout

Review your order and click
“Payment Options”

The screenshot shows the 'Shopping Cart' page of the Canada College Bookstore. The header includes the bookstore logo, navigation links (Home, Books, Online Shop, Information, Faculty, LiveScan, Log Out), and a shopping cart icon showing 'Item Count: 2' and 'Sub-Total: \$13.98'. The main heading is 'Shopping Cart'. Below it, there are links for 'Return to Previous Page', 'Continue Shopping', and 'Payment Options'. The cart summary shows 'Item Count: 2' and 'Cart Total: \$13.98', with a 'Cart Total With Substitutions' of '\$15.95'. Under the 'Courses' section, a course 'SUMMER 20 PLSC 210 | SECTION 54373 | INSTRUCTOR WARE, LEZLEE SUZANNE' is listed. Below the course, there are preferences for 'Substitute: YES' and 'Update Order: DO NOT ADD TO ORDER'. A table shows the item 'CONSTITUTION OF US & STATE OF CALIF' with a quantity of 1 and a price of \$5.98. The page also includes a 'Need Help?' section with a link to 'Email Us'.

The screenshot shows the 'Checkout' page of the Canada College Bookstore. The header includes the bookstore logo, navigation links (Home, Books, Online Shop, Information, Faculty, LiveScan, Log Out), and a shopping cart icon showing 'Item Count: 2' and 'Sub-Total: \$15.95'. The main heading is 'Checkout'. Below it, there are three steps: '1. Select Address', '2. Shipping Method', and '3. Payment Options'. The current step is '3. Payment Options'. The page asks 'Planning on paying with Student Charge?' and provides a link to 'Click here to see what items in your cart are covered by your Financial Aid funds.' Below this, there is a 'Continue to Checkout' button. On the right, there is a 'Your Order' section showing a list of items and their prices: 'Course Materials: \$15.95', 'Shipping: \$0.00', 'Handling: \$0.00', 'Total Before Tax: \$15.95', and 'Estimated Taxes: \$0.00'. The 'Grand Total' is '\$15.95'. At the bottom, there is a 'Need Help?' section with a link to 'Email Us'.

Click “Continue to Checkout”

5. Payment

Carefully verify Billing and Shipping address and Click "Continue"

Select Shipping Method and Click "Continue"

The screenshot shows the 'Checkout' page for Canada College Bookstore. The breadcrumb trail is 'Home > Books > Online Shop > Information > Faculty > LiveScan > Log Out'. The page title is 'Checkout'. The progress bar shows '1. Select Address' completed, '2. Shipping Method' active, and '3. Payment Options' next. Under 'Choose Shipping Method', there is a 'Show Shipping Policy' link and a 'Ship Via...' dropdown menu. A green 'Continue' button is at the bottom. On the right, the 'Your Order' summary shows: Number Of Items: 2, Course Materials: \$15.95, Shipping: \$0.00, and Handling: \$0.00. A 'View Cart' link is next to the order summary.

The screenshot shows the 'Checkout' page, Step 3: Payment Options. The progress bar shows '1. Select Address' completed, '2. Shipping Method' completed, and '3. Payment Options' active. Under 'Payment Information', there is a 'Choose Payment Option' dropdown menu with 'Credit Card' selected. Below it, 'Student Charge' is listed as an option. On the right, the 'Your Order' summary shows: Number Of Items: 2, Course Materials: \$15.95. A 'View Cart' link is next to the order summary.

Choose "Student Charge" (For any financial aid program) or "Credit Card" as Payment Option.

Student Charge:

- Enter G number
- Check ☒ verification box
- Enter credit card as back up payment.
- Click "Submit Payment"

Credit Card:

- Enter credit card.
- Click "Submit Payment"

The screenshot shows the 'Checkout' page, Step 3: Payment Options, with 'Student Charge' selected. The progress bar shows '1. Select Address' completed, '2. Shipping Method' completed, and '3. Payment Options' active. Under 'Payment Information', 'Choose Payment Option' has 'Student Charge' selected. Below it, the G number 'G01234567' is entered. A checkbox is checked, and the text reads: 'By checking this verification box, I agree and allow Canada Bookstore to charge my student or financial aid account. I understand I'm responsible for the payments if the program does not pay for this charge, I will have 30 days from the date of notification to pay for all outstanding charges on my account. Should the program fail to pay or release me from their program, I'm still responsible for payment of the charges.' A link 'Click here to see what items in your cart are covered by your Financial Aid funds.' is provided. Below this, the 'Backup Payment Method' dropdown has 'Credit Card' selected. Under 'Card Type', 'VISA' is selected. The 'Card Number' field is empty. The 'Name on Card' field is also empty. On the right, the 'Your Order' summary shows: Number Of Items: 2, Course Materials: \$15.95, Shipping: \$9.50, Handling: \$0.00, Total Before Tax: \$25.45, Estimated Taxes: \$1.48, and Grand Total: \$26.93. A green 'Submit Payment' button is at the bottom. A 'Need Help?' section with an 'Email Us' link is also visible.