

## **WHAT IS DCMF- DIGITAL COURSE MATERIALS FEE ?**

Digital course materials are delivered to your eLearn course page, Canvas, by the first day of class and charged on your student account at the time of registration. We strive to ensure you have your course materials at the best possible price, without the hassle. Often the digital materials include interactive learning tools and sometimes the digital course material will be a standalone eBook with helpful study tools and the ability to read offline. [VitalSource Bookshelf](#)

### **HOW DOES IT WORK?**

- The digital course materials costs are included in your class fees and appear on your bill as “Digital Course Materials Fee”

Students enrolled in a course with DCMF will receive an email a few days prior to the start of term providing more information about their course materials.

- Access your materials from a link to the online materials in eLearn, i.e., MyMathLab or VitalSource Bookshelf
- If you drop the class during the add/drop period, no need to do a thing, you will automatically be refunded on your student account
- If for some reason you do not wish to obtain your course materials in this manner, you may choose to opt-out and receive a refund on your student account. You can opt out from your Launch page in Canvas (If you opt out the fee will be refunded on your student account in the 4th week of term) You are still responsible for obtaining your course materials

### **WHAT IF I REALLY WANT TO HAVE A PRINTED BOOK IN ADDITION TO THE COURSEWARE?**

The bookstore sells printed upgrades for many courses, such as business, math, PSY201 and communications. There may be a link included with your digital course materials to purchase a print copy directly from the publisher, such as EMT. These printed materials are sold only to students who stay opted in, you still need the digital access courseware to complete your assignments.

### **WHAT IF I REALLY WANT TO HAVE A PRINTED BOOK AND NOT THE EBOOK?**

If the title is available in print form, the bookstore will list the option online and in the store. Otherwise, there will be a link to order a copy on your Launch page in Canvas. In any case, we will attempt to find the best possible prices for your text. Once you have purchased a print copy, you may then opt out of the eBook and await your refund.

**ANY QUESTIONS?** Your Chemeketa Bookstore is here to help you if you have any questions or concerns. Please email us: [bookstore@chemeketa.edu](mailto:bookstore@chemeketa.edu), or call 503.399.5131